



Project Manager

DMF Lighting, Carson California

DMF Lighting is seeking an experienced technical Project Manager to join our new product development team based in Carson, California.

The Project Manager will be responsible for managing product development efforts from inception to completion and effectively communicating with all project team members. The Project Manager will work with cross functional teams and our partner international factories to ensure successful and on-time execution including initial production.

Job Description:

- Manage and directs the work of project team members within multiple projects simultaneously, organizing and motivating project teams over the life of the project, and mediating conflicts, escalating issues to appropriate managers when necessary.
- Serve as the communications focal point for the project, ensuring project status, risks, issues and plans are communicated to all relevant stakeholders and vendors.
- Develop, maintain and communicate the project schedule to the cross functional team members and vendors.
- Ensure that all projects are delivered on-time, within scope and within budget.
- Assist in the definition of project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility.
- Ensure resource availability and allocation.
- Develop a detailed project management plan including a master schedule to monitor and track progress.
- Report and escalate risks or delays to management or the PMO as needed.
- Establish and manage the relationship with the stakeholders and third parties/vendors.
- Perform risk management to minimize project risks.
- Drive process changes to improve overall efficiency and effectiveness.
- Perform other related duties as assigned.
- Develop spreadsheets, diagrams and process maps to document the project needs.
- Create continuous improvement strategies and execute them.
- Travel: 10% / year

Basic Qualifications

- Ability to build and manage project schedules.
- Possess strong organizational skills with extreme attention to detail.
- Experience enforcing change control processes.
- Ability to quickly develop insight into projects and the organization to identify program and project risks, set mitigation strategies, and manage those strategies to minimize risks.
- Possess outstanding verbal and written communication skills as well as outstanding listening skills.



- Comfortable working with team members at all levels of the organization.
- Strong working knowledge of Microsoft Office and project management tools

Preferred Qualifications:

- Bachelor's Degree in appropriate technical field of study or equivalent work experience
- Experience in a Project Management role (4+ years)
- Project Management Professional (PMP) certification is a plus.
- Experience in supply chain management is a plus

DMF Lighting:

Our in-house R&D lab is filled with brilliant engineers always at work improving our products and inventing new ones. They understand that light is more than illumination; it is what makes a space beautiful useful and ultimately livable. DMF engineers create products that deliver exceptional performance and aesthetics while also saving you time and money year after year. That same ethos animates every part of our company from our tireless customer service to our fast, intelligent distribution. Founded 30 years ago in Southern California, today DMF is a major lighting manufacturer dedicated to pushing the limits of LED lighting technology. DMF offers an excellent compensation package including a flexible schedule, paid vacation, healthcare, 401k, all within an energizing environment and family-like culture.

If you're interested in this or other opportunities at DMF, email your resume to rkumar@dmflighting.com